

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Monday 16th December 2024

Present:

Mark Strange (Chair)

Stephen Andrews

Neil Green

Karen Saunders

Debbie Watson

John O'Connell

Christine Nugent

Teresa Griffin (Clerk)

1. **Apologies:** Dom Morris and Tristan Wilkinson.

2. **Minutes:** Minutes of the Meeting held on 18th November 2024 were approved.

3. **Disclosure of member's interests:** None

4. **Dispensation requests:** None

5. **Matters Arising:**

6. **Questions from members of the public:** None present

7. **County Councillor's Report:** Not present

8. **District Councillors Report:** - Not present

9. **Kempsford Parish Council**

1. Updates from meetings attended and working groups –

- Kempsford Village Hall Committee – Karen Saunders reported:
 - The fire inspection has been carried out.
 - The VAT deregistration is ongoing.
 - Everything is going well.
- Fairford PPG Meeting – Stephen Andrews reported that currently social prescribing is not happening very well and there is no appointed social prescriber.
- Mineral Planning Committee Meeting – The Manor Farm application was approved. It was felt that the decision to bring the application to committee enabled the concerns raised to be incorporated in to the amended Section 106.
- Manor Farm Quarry Liaison Meeting – The meeting confirmed the above. There has been a change in personnel at the Quarry and new contact details will be provided, particularly for in times of emergencies. All are now looking to progress with the ready-mix concrete production plant planning application.
- Lakes by Yoo (LBY) and LBK Planning application –
 - Stephen Andrews, Debbie Watson and the Clerk met with Fairford and Lechlade Town Councils on the 2nd December to discuss the LBK planning application.
 - At the meeting with LBY, all councils commented on the lack of information within the planning document concerning the Visitor Centre element and the wider connection with the Country Park. LBY to provide additional information.
 - Public Rights of Way did not attend the meeting. It is proposed that the footpath around the sailing lake be discussed at the January meeting together with a walk on site.
 - The multi-user path was discussed. The Gloucestershire Wildlife Trust are now supportive in principle and it was agreed that a conversation with the Fishing Lake owners is needed in the new year.
- North Cotswold Flood Meeting – Stephen Andrews attended as the River Coln flows from the North Cotswolds to our area. It was interesting to hear about the flooding of Bledington, their flood defences and the lessons learnt. Had their flood defences worked there would have been more water coming down the River Coln. No meeting has been organised for the South Cotswolds and it was agreed the Clerk should write to our MP.
- Whelford Flooding – It was agreed that a meeting needs to be organised with RAF Fairford to discuss what happened in Whelford recently, and that there may be a need to resurrect the more regular flood meetings that also involved Aggregate Industries, Highways and other interested parties. Following the recent flooding and storm events, and what support was received, it may be worth updating our community emergency planning. The flooding advice information to be republished in the newsletter.

- Lakes 103, 103A & 104 meeting –
 - The developers talked about extending the surfaced footpath from the section by Cinder Lane up to the development.
 - The current footpath closure to allow for culvert works to be installed is expected to remain until March time.
 - There was discussion about possible footpath diversion routes around the bottom corner of Lake 103A to avoid the flooded areas.
 - The pipe gate saga will hopefully be resolved in Spring. The plan is to connect 103A to the Court brook, allowing water to flow the right direction this time. The pipe installed between Lake 103 A and Lake 105 will be removed.
 - The developers are continuing to look at revised plans for the Leisure Facility.
- RAF Fairford Civic Briefing – Mark Strange and John O’Connell attended. The purpose of the meeting was to inform local councils of what is happening currently on base and their plans for the future. The general overview was that they did not envisage the forthcoming change of US President impacting on RAF Fairford. The construction changes to the bomb dump area are expected to start after Easter. This may change the safety zone and something we need to consider in respect of producing a Neighbourhood Plan. They reported concerns over plane spotters.
- Housing Needs Survey - The results have not been received, despite chasing GRCC.
- Meeting with Local Highways Manager –
 - The request for double yellow lines opposite the Manor - the single yellow line which should be in place under the existing TRO needs to be done. A new TRO for double yellow lines will not be considered.
 - The section of road which is sinking and breaking up outside Kempsford House was shown and discussed. This will be monitored for further deterioration.
 - A request for plans/information on the Dudgrove Brook culvert under the Whelford Road was made, together with the findings from the inspection works carried out in February 2024.
 - An update on the Whelford Road culvert by Mallam Waters was requested.
- Persimmon and community facilities at Hazel View –
 - A site meeting was held to inspect the sports pitch. There are still some bare patches in the top right-hand corner and they propose some further feeds/dressings and keeping the pitch closed until March.
 - The remaining street lighting works will be undertaken in February and they are concerned that given how slow GCC Highways are, there may be some delay in the final sign off/road adoption. They have asked if we would accept the transfer before this if all the facilities work are complete and satisfactory. The Clerk has emailed our solicitor for advice on this proposal.
 - The grass contractor will advise what maintenance he believes the pitch will need in the next year. It was agreed this can be used as a basis to obtain tenders
- Whelford Play Area – Alan Griffin has made and replaced the damage boards, and thanks to be passed on.

2. Residents reports to Councillors –

- Karen Saunders reported that following the recent tree fall, Whelford residents are concerned about the other trees in that area. The Clerk advised that the SSE workers who dealt with the electricity repairs had also raised concerns. It was thought that a survey had probably been carried out by the landowner and report that concerns have been raised.

10. Planning, Policies and Licensing –

Ref.	Location	Proposal	Decision
24/033332/FUL	The Lakes Bar & Kitchen, Claydon Pike, Lechlade	Retention of tented structure accommodating a restaurant, visitor centre & standalone dog wash structure and the erection of a single storey clubhouse building with associated kitchen, plant & storage and other infrastructure, including hard & soft landscaping & parking	A draft objection has been prepared on the need for further information. Stephen to update following the meeting with LBY, circulate, and Clerk to submit before deadline
24/03501/OUT	Land North of The Wern, Lechlade	Outline planning application for the erection of up to 54 residential dwellings	The main concern is the principle of building

		(Class C3 use); highway access from The Wern; new pedestrian route & associated landscaping, earthworks, parking, engineering works & infrastructure	outside of the boundary and comments to previous applications still apply
24/03604/LBC	Cherry Tree Cottage, Dunfield	Listed Building Consent for replacement fenestration	No comment
24/03407/LBC	4 Dunfield Cottages, Dunfield	Listed Building Consent for replacement of 3 windows on front elevation	No comment

11. Finance

1. The following bills were approved to be paid: -

002467	T Griffin (postage, mileage, parking & ASW sun shields)	£58.75
002468	GeoXphere Ltd (Parish Online mapping subscription)	£60.00 inc. VAT
002469	Whelford Village Hall Trust (hall rental)	£100.00
002470	M Dyball t/a Willow Gardening (Kempsford Grass)	£288.00 inc. VAT
002471	Busy Fingers Printing Ltd (Dec/Jan Newsletter)	£94.50
002472	T Griffin (wages inc. holiday & use of home)	£1,018.20
002473	HMRC (PAYE – Emp’r NI)	£33.42
Receipts since last meeting		
	Bank Interest	£58.27
2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
3. Budget 2025/26 – Deferred until January meeting. Note the Precept Council Tax Base has now been received and the deadline for submitting Precept request is the 31st January 2025.
4. Appointment of Internal Auditor for financial year ending 31st March 2025. It was agreed not to use GAPTC this year. Fairford Town Council Clerk Vanessa Lawrence has agreed to undertake the audit. She has previously carried out the Audit through the GAPTC scheme. No cost has been provided to date, but she has advised it will be in line with GAPTC costing. Council resolved to appoint Vanessa Lawrence as Internal Auditor.
12. **Clerks Report** – Nothing to report.
13. **Correspondence** – Noted and all correspondence received via email has been circulated.
14. **Date of next meeting** – Monday 20th January 2025, 7pm at Kempsford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O’Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.
Meeting ended at 8.45pm

Appendix A

Kempsford Parish Council - Attendance Report	12 months to:	Dec-24
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	5/12	42%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC) - elected Dec 23	5/12	42%
Mark Strange (KPC - Chair)	10/12	83%
John O'Connell (KPC - Vice Chair)	12/12	100%
Christine Nugent (KPC)	10/12	83%
Karen Saunders (KPC)	12/12	100%
Neil Green (KPC)	12/12	100%
Stephen Andrews (KPC)	12/12	100%
Debbie Watson (KPC) - Co-opted Nov 23	12/12	100%